**RESUME**

**NAME:** JALISA BOYCE

**TELL:** 841-6384

**EMAIL:** [jbbusiness5@hotmail.com](mailto:jbbusiness5@hotmail.com)

**HIGHLIGHTS OF SKILLS AND QUALIFICATIONS**

\*Work experience in Care of the Elderly

\*Work experience in Cashing

\*Communication skills

Computer skills include: MS Word MS Excel

MS PowerPoint Internet/Email

\*Graduate of The Barbados Vocational Board

**EMPLOYMENT HISTORY**

Shop Assistant March-April 2014

Zephrins Bakery, Tudor Bridge St. Michael.

\*Pack shelves

\*Bring stock out of store room

\*Cash

Auxiliary Nurse Aug 2012-Nov2013

Gentle Folks Nursing Home, Neils Pltn, Salters, St. George

\*Plan appropriate care to meet identified needs.

\*Assist in activities of daily living as outlined in the

Client’s charter.

\*Promote family involvement in client care.

**EDUCATION**

The Coleridge & Parry School Sep 2005-June2010

CXC \*English A

\*Human & Social Biology

\*Information Technology

\*Principals of Accounts

\*Social Studies

The Barbados Vocational Training Board Nov 2011-2012

Care of the Elderly

**REFERENCES**

Mr. Kelvin Hearwood , Teacher

The Coleridge & Parry School

253-3295

Mr. Venice Forde, Solider

Barbados Defence Force

428-3666 or 8285469